

EASTERTON VILLAGE HALL Conditions of hire

1. The Hirer Will, during the period of hiring be responsible for supervision of the premises and the behaviour of all persons using the premises whatever their capacity. Unless agreed otherwise by the Committee any evening hiring will cease with the premises vacated and secured at the latest **by 2330 hrs.** Random checks may be made by a Committee member.
2. The Hirer Shall be responsible for obtaining licences that may be needed for the consumption of intoxicating liquor; from the Performing Rights Society; Phonographic Performance Ltd., or otherwise.
NB Where sale of alcohol is involved a Temporary Event Notice (T.E.N.) must be obtained from Wiltshire Council after first obtaining the agreement of the Committee. This Notice must be exhibited to a member of the Committee before the hiring can commence.
3. The Hirer Shall indemnify the Committee for the cost of repair of any damage done to any part of the premises or the contents which may occur during the period of hiring as a result of the hiring.
4. In Addition To the hiring fee a returnable deposit may be required. This deposit will be payable with the hiring charge and refunded in full or in part after inspection for any damage or abuse of these conditions of hire.
The deposit will be forfeited if the hiring time in 1. above is exceeded, or the contracted hiring time is exceeded.
5. The Committee Reserves the right to cancel a hiring without explanation, prior to the hiring date if, in the opinion of the Committee, it is considered undesirable for the hiring to take place.
6. In The Event of the Hall or any part thereof being rendered unfit for the use for which it has been hired, the Committee shall not be liable to the Hirer for any resulting loss or damage whatsoever.
7. The Committee Requires at least seven days notice of cancellation of a booking.
8. The Hirer Must ensure that overcrowding is not permitted. The Hall is licensed for the following maximum number of persons: 150 seated, 200 standing. The Premises Licence Summary (Licensing Act 2003) is posted in the Hall showing the licensable activities so authorised. Any activities outside the scope of this Premises Licence (e.g. showing a film) must be the subject of a Temporary Event Notice (see 2. above).
9. Exits Must be kept clear and unlocked whilst the hall is occupied.
10. No Unauthorised Use shall be made of any permanent installation in the Hall.
11. The Committee Reserves the Right to enter the Hall during a hiring. If in such an instance it is found that the Hall is being used contrary to reasonable practice then the Hall will be cleared and the function stopped. The hiring fee and any deposit paid will not be returned.
12. No Vehicle Whatsoever shall be allowed on the field without prior approval.
13. The Hall and Field are not available for the letting off of fireworks without prior arrangement with the Committee.
14. **At The End of the Hiring - the hirer shall be responsible for leaving the premises in a clean and tidy condition, properly locked and secured, any contents temporarily removed from their normal positions properly replaced and the key duly returned, otherwise the Committee shall be at liberty to retain all or part of any deposit paid or to make an extra charge.**

* **ANY RUBBISH PRODUCED DURING THE HIRING IS TO BE REMOVED BY THE HIRER**

Fee - £

* **No PINS/STAPLES to be used in visible positions and all to be removed at end of hiring**

Deposit- £

NOTE: The use of the word Premises above means the Hall complete with contents, Play area, Field and Car Park. **Receipt -**

x x

Hirer to detach and keep the above conditions if accepting them by signing below -

		Fee - £
Applicant: Name		Deposit- £
		(delete if refunded)
Address		
	Tel. No.....	

Representing/purpose of hire

If applicant is under 21, name and address of guarantor over 21 who will accept responsibility during the hiring:

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Date of proposed hiringfrom to**NB. HIRING TIMES TO INCLUDE 'SETTING UP' & 'CLEARING UP' ie. VACATION OF PREMISES**

CONDITIONS ACCEPTED X.....X. DATE.....