#### EASTERTON VILLAGE HALL King's Road Easterton SN10 4PS

**Registered Charity Number: 305510** 

# COMMITTEE MEETING TUESDAY 20<sup>th</sup> JULY 2022 MINUTES

#### Present:

Kieran Pierce - Chairman Raine Green – Vice Chairman Bob Bulson Gerry Hamilton David Green – Secretary

	Item		Action
1.	<b>Welcome and opening remarks</b> . Kieran welcomed trustees to the meeting and thanked them for their attendance.		
2.	Apologies.,. Chris Saunders, Heather Walker, Rebecca Harman.		
3.	B. Minutes of last meeting. The minutes were agreed as a true record.		
	Matte	rs arising:	
	a.	Cleaning Contractor. Raine said that Next Generation Cleaning were unable to find a replacement cleaner. In the meantime she had contacted Sue Scott. Sue is now working as an independent contractor at £15 ph, having provided evidence of her registration with HMRC. She is covered by our insurance. Secretary has drawn up a simple contract for her signature. Item closed.	
	b.	New Signatories. Ongoing.	Treasurer
	C.	Parking Contract. On-going at £40 per week but next 2/3 months may see the end of this income stream. Ongoing.	Treasurer
	d.	Web Site. To be kept under review. Ongoing	Chairman
	e.	Premises Licence. The necessary fire risk assessment has been completed but the written assessment and invoice have not yet been received. Treasurer will continue to progress. Ongoing.	Treasurer

Secretary: David Green	Bookings: David Green	
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4.	Financial matters. Treasure reported financial situation as		
	follows:		
	Cash & Bank £23150		
	Gift aid claim submitted £178		
	Invoiced hire=ing due £291		
	Total £23619		
	Total includes £374 less gift aid from Carol on 6 <sup>th</sup> June.		
5.	Hiring Secretary's Report.		
	a. Regular and casual bookings continue.		
	b. Casuals:		
	<ul> <li>July: Sat 30<sup>th</sup> Skinner 65<sup>th</sup>.</li> <li>Aug: Sat 27<sup>th</sup> – Sun 28<sup>th</sup> Drabble wedding; Sun 28<sup>th</sup> – Mon 29<sup>th</sup>, Fete.</li> </ul>		
	c. There will be no Wardour Garrison fireworks on 5 <sup>th</sup> November.		
7.	Hall Improvements.		
	a. <b>Works.</b>		
	<ol> <li>Fire System and Advice. As noted above the fire risk assessment is complete. No mandatory recommendations are outstanding. A log book is being provided for regular checks and there is an annual maintenance contract in place. There will be a training session starting 30 minutes before the next meeting. Ongoing.</li> </ol>	Treasurer	
	<ol><li>North Side Paving and Drain. Costing is awaited. Ongoing.</li></ol>	Treasurer	
	3. Sewage. An indicative quote of £19,000 + VAT has been obtained from X EDS Ltd (Verwood) for installation of a new sewage system. A number of "extras" are excluded. A second quote is awaited from Simpsons Drainage Funding may be available through the ACRE administered Jubilee Fund. Other funding may be available through WCC, local water companies etc.		

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8.	AOB.	
	<ol> <li>Review of Hire Charges. Chairman had checked other local rates. It was noted that The Old School and The Community Hall both had premises licences. It was agreed that our rates remain competitive and that there was no need for any increases for regular and casual hirers. For review in 2023.</li> </ol>	Chairman
	<ol> <li>It was noted that a number of new residents had expressed interest in the hall. It was agreed that a leaflet would be prepared for distribution in Strawberry Fields</li> </ol>	Secretary
9.	<b>DONM.</b> Tuesday 20 <sup>th</sup> September 2022 at 5pm. Fire training for Trustees will start at 4.30pm.	

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