

# Easterton Parish Annual Council Meeting

Monday 15<sup>th</sup> May 2023 at 7.30 p.m.

## Minutes

Present: Cllr C Saunders, Cllr B Myerscough, Cllr J Boyt, Cllr A Snook, Cllr S Rance, Cllr A Colley, Cllr R Brooks, Clerk S-J Bullock

- 1 **Election of chair:** Cllr C Saunders was elected as chair and signed the acceptance of office form.
- 2 **Election of Vice-chair:** Ben Myerscough was elected as Vice-chair and signed the acceptance of office form.
- 3 **Declaration of interests:** 0
- 4 **Apologies:** Cllr D Muns.
- 5 **Minutes of the previous meeting to be adopted and signed by the presiding chairman:** Approved and signed.
- 6 **Adjournment. Welcome to the public.** (Max 3 minutes per question, 20 minutes in total): 1 in attendance, no questions.
- 7 **Planning Applications:** Nil
- 8 **Update from Wiltshire Councillor Dominic Muns:** report given during earlier Annual Parish Meeting.
- 9 **Governance issues**
  - 9.1 Agree dates for future meeting dates – Approved.
  - 9.2 Sign certificate of exemption & and statement of accounts for AGAR – Approved & signed.
- 10 **Correspondence & Communications**
  - 10.1 boomCast update – Cllr A Snook – no report
  - 10.2 Echoes update – Cllr J Boyt – no report
- 11 **Finance update**
  - 11.1 Bank reconciliation & budget update – Cllr B Myerscough & Cllr A Colley
  - 11.2 Insurance renewal quote to be considered. £682.43 – Approved.
  - 11.3 First instalment of the precept has been received £11,000 – Clerk.
  - 11.4 VAT reclaim received £1,736.35 – Clerk.
- 12 **Payments to be approved:**
  - 1) Administration expenses (ink, miles, HWA, land registry) £49.94
  - 2) Clerks' salary
  - 3) WAL & NALC membership £245.01

- 4) Mark Goddard (2<sup>nd</sup> instalment) £489.43
- 5) Cllr C Saunders (APM refreshments) £8.75
- 6) David Green (APM drinks) £28.80

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**Projects and activities update:**

13.1 Defibrillators – Cllr B Myerscough – ACTION to follow up with Wiltshire Council.

13.2 Village statement update – Cllr A Colley – ACTION to update statement.

13.3 Cemetery plot update – Cllr C Saunders, advised council that a plot has fallen into disrepair and requires restoration or returfing as per cemetery rules. Councillors RESOLVED that a notice be displayed for a fixed period advising grave visitors to contact the council. ACTION Cllr C Saunders

Other information (motions for next agenda).

Meeting closed at: 8.47pm

Signed:

Dated: