

# Easterton Parish Council Meeting

Monday 17<sup>th</sup> July 2023 at 7.30 p.m.

## Minutes

Present: Cllr B Myerscough, Cllr J Boyt, Cllr A Snook, Cllr A Colley.

In attendance: Clerk S-J Bullock

- 1 **Declaration of interests:** None
- 2 **Apologies:** Cllr D Muns, Cllr R Brooks, Cllr S Rance
- 3 **Minutes of the previous meeting to be adopted and signed by the**  
**presiding chairman:** Cllr B. Myerscough approved and signed the minutes.
- 4 **Adjournment. Welcome to the public.** (Max 3 minutes per question, 20  
minutes in total): 2 present.
- 5 **Planning Applications:** PL/2023/04679 & 05028 Easterton Manor, internal  
alterations and skylight – No Objection.  
PL/2023/07348 Malthouse Farm appeal. The applicant is appealing to the  
planning inspectorate as the planning application was refused by Wiltshire  
Council. Councillors RESOLVED to review the appeal document and  
comment before the deadline of 10<sup>th</sup> August.  
PL/2023/05598 -5 Oak Lane, pollard Walnut Tree and shape Beech tree, No  
Objection.
- 6 **Update from Wiltshire Councillor: Dominic Muns** – no report.
- 7 **Governance issues**  
7.1 Review EPC email system: unfortunately, webmail has proved to be  
inefficient and expensive to use. Councillors RESOLVED to retain a single  
official email address with additional storage capacity.  
7.2 Consider council management of the burial ground. The burial ground  
has been very kindly managed by a volunteer for many years. An inspection  
of Drove Lane cemetery by the clerk and Cllr J Boyt found anomalies in  
procedure and the actual situation on the ground in relation to the map,  
which require sensitive resolution. Cllr B Myerscough to liaise with the  
volunteer and collect records for the clerk to make and store copies of the  
cemetery records. ACTION: Cllr B Myerscough.
- 8 **Correspondence & Communications**  
8.1 boomCast update – Cllr A Snook – nothing to report.  
8.2 Echoes update – Cllr J Boyt – nothing to report.

## 9 **Finance update**

9.1 Bank reconciliation and reports have been distributed to councillors at the month end as per financial regulations.

### **Payments to be approved:**

- 1) Administration expenses (office supplies, miles & HWA) £52.04
- 2) Mark Goddard (4<sup>th</sup> instalment) Inv: 2787 £489.43 (July)
- 3) Mark Goddard (5<sup>th</sup> instalment) Inv: 2792 £489.43 (August)
- 4) Payroll (David Owen Accountants) Inv: 35165 £96.00
- 5) Easterton Fete Grant (live music) £325.00
- 6) NALC book, supplied by WALC Inv: 003-1 £4.00
- 7) Cllr B Myerscough (expenses) £58.13
- 8) Parish Council Websites (hosting & email) Inv: 1801167 £314.00
- 9) Clerks' salary

## 10 **Projects and activities update.**

10.1 Defibrillators – Cllr B Myerscough, Wiltshire Council has confirmed that planning permission is not required to attach the defibrillator to the church. Now awaiting confirmation from the diocese. Approved up to £500.00 for electrical installation, in case of approval prior to September meeting, so as not to hold up installation.

10.2 Village statement update – Cllr A Colley will be attending the Wiltshire Council webinar on the new Local Plan for Wiltshire.

10.3 Registration of a community asset – Cllr A Colley, awaiting confirmation by Wiltshire Council.

10.4 St Barnabus School – Cllr S Rance, no report.

10.5 Allotments – Cllr J Boyt, awaiting quotes to replace fencing and instal a standpipe.

10.7 Bus stop relocation – Cllr A Snook, the parish council will need to pay twenty-five percent of the cost, total cost unknown yet. LHFIG have approved the relocation but is awaiting funding from Wiltshire Council.

10.8 Consider upgrading cemetery bin from 240 litre bin to 660 litre bin. After discussion councillors RESOLVED to retain current contract and bin size.

10.9 Burial ground map required – Cllr J Boyt, map obtained and copied and reproduced by the clerk.

## 11 **Highways and Byways issues**

11.1 Rights of Way updates – Cllr R Brooks – no report

11.2 Parish gardener update – Cllr A Snook, quote received from M Goddard to scape footpath of £280 + vat, declined. Councillors to do the work.

11.3 Parish Steward update – Cllr A Snook is pleased that the efficient and helpful Adam Batt has returned.

11.4 Footpath 14/Network rail signage update – Cllr A Colley, no news.

11.5 Ecology/tree survey for footpath one – Cllr R Brooks, no report.

11.6 Renew Kings Road sign – Cllr A Snook, unfortunately the parish steward can not replace street name signs.

Other information (motions for next agenda.)

Meeting closed at: 8.40pm

Next meeting: 18<sup>th</sup> September 2023

Signed:

Dated: